

DRAFT AGENDA:
UW-Extension Workshops on the State's Proposed
Quality Rating System for Child Care Programs

Approx
Time

Activity

As participants arrive: Hand out a packet of workshop materials to each participant (e.g. a printed handout of the Power Point, case study sheets, etc.). Put the "Pre-training questionnaire" on top (and the "post-training questionnaire" on the bottom) of the packet. Ask each participant to complete the pre-training questionnaire, and retrieve these as you start the workshop.

15 min

Welcome, introductions, and icebreaker. An icebreaker can be included with introductions, or done following introductions. Here are two possible icebreakers:
1. (As you introduce yourself) Please share one or two quality features of your classroom, center, or child care home. [Purpose: encourages participants to begin thinking about what "quality" is in child care.]
2. (As you introduce yourself) Please share with us whatever you have already heard about the state's proposed system for rating the quality of child care programs. [Purpose: helps you address misconceptions and anxieties as you proceed, and creates a contrast between their preconceptions and the content you teach them.]

5 min

Read Fable 1 (available on our web site)

45 min

Power Point presentation. One copy on our web site is suitable for printing as a handout (print 6 per page). A second copy on our web site includes background information on each slide for you. Announce that you have planned time for questions following the presentation, but it also makes sense to briefly answer questions as they arise.

15 min

Questions and Comments from participants.

20 min

Workshop exercise: break into groups of 3-5 people each, with center-based staff and family-child-care providers in their own groups. Hand out a sheet with the case study to each group. Their tasks:

1. Calculate the number of points and number of stars for your case study program.
2. If this were your program, what things would you try to change first, to gain enough points for one more star on the rating system?
3. As overall group: each group reports the number of stars they calculated for the case study, and what the case study program could do to receive an additional star.

15 min

More Questions and Comments from participants. At the end of this section, you can say "There will be space on our feedback questionnaire for any questions you have that we haven't been able to answer."

5 min

Closing:

Remind participants of the probable timeline: the legislature needs to pass the law, the state needs to create and implement the program, and this may take until about 2006-07.

Read "Fable 2" (available on our web site)

Ask participants to complete and leave the Post-Evaluation questionnaires.

Total time planned: up to 2 hours.